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# **Scrutiny Review - Housing Allocations & Lettings Policy**

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TUESDAY, 19TH DECEMBER, 2006 at 18:30 HRS - 225 HIGH ROAD, WOOD GREEN, LONDON, N22 8HQ.

MEMBERS: Councillors Adje, Baker, Bevan, Bull, Edge, Egan and C. Harris

## **AGENDA**

**1. APOLOGIES FOR ABSENCE (IF ANY)**

**2. URGENT BUSINESS**

The Chair will consider the admission of any late items of urgent business. Where the item is already included on the agenda, it will appear under that item but new items of urgent business will be dealt with at item 11.

**3. DECLARATIONS OF INTEREST, IF ANY, IN RESPECT OF ITEMS ON THIS AGENDA**

A member with a personal interest in a matter who attends a meeting of the Authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest.

**4. MINUTES: (PAGES 1 - 4)**

To confirm and sign the Minutes of the meeting held on 19 October 2006.

**5. FEEDBACK FROM CONNEXIONS DIRECT: (PAGES 5 - 6)**

To consider feedback from Connexions Direct on the impact the new policy has had on young people involved with the Connexions Service and seeking suitable accommodation.

**6. UPDATE ON THE REVIEW OF THE HOUSING REGISTER:**

To consider the outcome of the recent reassessment of the housing register, particularly to consider the impact on the Local Connections and Good Neighbour schemes.

**7. ALLOCATIONS & LETTINGS REVIEW ACTION PLAN: (PAGES 7 - 12)**

To consider progress with the Allocations & Lettings Review Action Plan (attached):

**8. HOUSING APPLICATION FORM:**

To consider data protection issues and appropriate wording to enable access to data records. The following wording has been suggested:

“We need to protect the public funds we handle, and we may use the information you have provided on this form to prevent and detect fraud. We may also share this information for the same purposes with other organisations that handle public funds. We may take steps to confirm the information you have given us and check that you do not owe the council money by looking at other relevant information available to the council (for example council tax, electoral register, benefits, or council tenancy records) or through an external agency on a confidential basis. We may also visit you in your home before making an offer.”

**9. EQUALITIES IMPACT ASSESSMENT AND ACTION PLAN (PAGES 13 - 22)**

To consider any outstanding issues regarding the capturing of data in respect of the Equalities Impact Assessment relating to the Allocations & Lettings Policy.

**10. DRAFT LEAFLET – YOUR CHOICE, YOUR MOVE: (PAGES 23 - 30)**

To consider the design and layout of the draft leaflet for use in Members’ surgery – draft attached.

**11. URGENT BUSINESS:**

To deal with any items of urgent business admitted at item 2 above.

Yuniea Semambo  
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